

OFFICE OF DIRECTOR HIGHER EDUCATION, HARYANA, PANCHKULA


ORDER

No. 12/3-2020 Ad (3)

Dated, Panchkula, the 04.04.2022

A copy of letter No. 46/1/2011/WM(6)/5547 dated 01.04.2022 received from Under Secretary Finance O/o Additional Chief Secretary to Govt. of Haryana, Finance Department regarding Grant of interest free advance to Government employees for the purchase of wheat during the year 2022-23" is forwarded to the following for strict compliance:-

1. All the Principals of Government Colleges in the State.
2. All the Commanding Officers, NCC Units in the State.
3. Registrar, Kurukshetra Univesity, Kurukshetra/Maharishi Dayanand University, Rohtak/ Chaudhary Devi Lal University, Sirsa/Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat)/Indira Gandhi University, Meerpur (Rewari)/Chaudhary Ranbir Singh University, Jind/Chaudhary Bansi Lal University, Bhiwani/ Gurugram University, Gurugram/ B.R. Ambedkar National Law University, Rai (Sonapat)/Balmiki Sanskrit University, Mundri, Kaithal
4. All the Librarians of District Libraries/Sub Divisional Libraries in the State of Haryana/ Librarian.

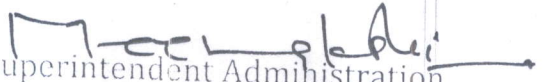

Superintendent Administration
for Director Higher Education, Haryana,
Panchkula.

Endst. No. Even

Dated, Panchkula the 04.04.2022

A copy is forwarded to the following for information and necessary action:-

1. PS/DHE, PA/JDA.
2. Registrar Education.
3. Incharge IT Cell please upload on web portal.


Superintendent Administration
for Director Higher Education, Haryana,
Panchkula.

No. 46/1/2011/WM(6)/5547

From

The Additional Chief Secretary to Government Haryana,
Finance Department.

To

1. All Head of the Departments.
2. Commissioner of Divisions in State of Haryana.
3. All Deputy Commissioners in State of Haryana.
4. All Sub Divisional Officers (Civil) in State of Haryana.
5. The Registrar, Punjab & Haryana High Court, Chandigarh.
6. All District & Sessions Judges in Haryana.

Dated Chandigarh, the 1st April, 2022.

Subject: Grant of interest free advance to Government employees for the purchase of wheat during the year 2022-23.

Sir,

With reference to subject noted above, I am directed to say that the State Government has decided to grant an interest free advance of Rs.20,000/- (Rupees Twenty thousand only) to all Class-IV Government employees in the State who wish to buy wheat for their own/their families consumption during the year 2022-23. The advance will be recoverable in monthly instalments to be fixed by the Department concerned so as to effect *its full recovery before the close of the financial year 2022-23. Full loan should be recovered before 31.03.2023.*

2. The advance will be admissible to permanent/temporary/regular Class-IV employees only. The advance will be sanctioned by the Drawing & Disbursing Officers concerned. In the case of temporary employees, allow advance on the basis of a surety to their satisfaction so that it is fully secured and its recovery is ensured from the loanee before the close of the financial year 2022-23.

3. The following conditions should be observed in sanctioning this loan:-

- i) A certificate may be obtained within one month of the drawl of the advance from the loanee to the effect that he/she has utilized the loan for the purchase of wheat.
- ii) The officer concerned, before sanctioning the advance, should satisfy himself that the incumbent will continue in service until full recovery of the total amount of advance is affected.
- iii) These orders will cease to operate after 1st May, 2022.
- iv) The recovery of the first instalment of the advance should preferably be made from the pay for the month of June, 2022.
- v) The advance should not be granted to those employees who are on deputation to other Government/Corporations and Local Bodies etc.
- vi) The advance will not be admissible to work charged, contractual and daily wages employees.
- vii) Where both husband and wife are employed, the wheat advance should be allowed to only one of them.

4. It is requested that the **schedule of recoveries should be attached with each pay bill in the Proforma enclosed.** It is also requested that the detailed accounts of the recoveries of the advance should be maintained by the Drawing and Disbursing Officers which should be reconciled with the office of the Accountant General (A&E), Haryana every month.

5. **The expenditure incurred on grant of wheat advance may be communicated to the Finance Department (in Ways & Means Branch) by the Head of the Departments by 15.06.2022 positively in the enclosed Proforma.**

Handwritten signature and date: 4/4/2022

6. The expenditure may be debited to the Major Head, "7610-Loans to Govt. Servants. etc-800- Other Advances-(99) Advances for purchase of Foodgrains (P-01-45-7610-51-800-99-51). The recoveries made may be credited to the corresponding Receipt Head i.e. "7610-Loans to Govt. Servants. etc-800- Other Advances-(99) Advances for Purchase of Foodgrains {7610-51-800-99-51(Receipt)}.

7. These instructions are also available on the website of Finance Department, Haryana i.e. www.finhry.gov.in.

Yours faithfully,



(Prabhu Dayal)

Under Secretary, Finance,

for Additional Chief Secretary to Government Haryana,
Finance Department

Endst. No. 46/1/2011/WM(6)/5547

Dated Chandigarh, the 1st April, 2022

A copy is forwarded to the Accountant General (A&E and Audit), Haryana, Chandigarh for information and necessary action.

1. The expenditure will be debited against Grant No.45 under Major Head "7610-Loans to Govt. Servants. etc-800- Other Advances-(99) Advances for purchase of Foodgrains (P-01-45-7610-51-800-99-51).

2. Detailed accounts of recoveries will be maintained by the Drawing and Disbursing Officers.



(Prabhu Dayal)

Under Secretary, Finance.

for Additional Chief Secretary to Government Haryana,
Finance Department

Endst. No. 46/1/2011/WM(6)/5547

Dated Chandigarh, the 1st April, 2022

A copy is forwarded to all Treasury Officers/Assistant Treasury Officers, of Haryana and Chandigarh/Delhi with the request to entertain Sanctions upto 01.05.2022. No bills should be passed after that. These instructions may be strictly followed. The payment made on the basis of the sanction issued by the Department concerned would be treated as payment authority in relaxation of Rule 4.113 of S.T.R. Vol.1.



(Prabhu Dayal)

Under Secretary, Finance.

for Additional Chief Secretary to Government Haryana,
Finance Department

A copy is forwarded to following for information and necessary action:-

1. The Additional Chief Secretary & Financial Commissioner to Government Haryana, Revenue & Disaster Management Department.
2. All the Additional Chief Secretaries/Principal Secretaries/Administrative Secretaries to Government Haryana.



(Prabhu Dayal)

Under Secretary, Finance,

for Additional Chief Secretary to Government Haryana,
Finance Department

To

1. The Additional Chief Secretary & Financial Commissioner to Government Haryana, Revenue & Disaster Management Department.
2. All the Additional Chief Secretaries/Principal Secretaries/Administrative Secretaries to Government Haryana.

U.O. No. 46/1/2011/WM(6)/5547

Dated Chandigarh, the 1st April, 2022

A copy each is forwarded to the Chief Principal Secretary/Principal Secretary/Additional Principal Secretary/Deputy Principal Secretary/Officers on Special Duty/Media Advisor/Political Advisor to Chief Minister, Haryana for information.



(Prabhu Dayal)

Under Secretary, Finance,

for Additional Chief Secretary to Government Haryana,
Finance Department

To

The Chief Principal Secretary/ Principal Secretary/ Additional Principal Secretary/ Deputy Principal Secretary/ Officers on Special Duty/ Media Advisor/ Political Advisor to Chief Minister, Haryana.

U.O. No. 46/1/2011/WM(6)/5547

Dated Chandigarh, the 1st April, 2022

Endst. No. 46/1/2011/WM(6)/5547

Dated Chandigarh, the 1st April, 2022

A copy is forwarded to the following for information & necessary action:-

1. The State Election Commissioner, Haryana.
2. The Secretary to Governor, Haryana.
3. The Secretary, Haryana Vidhan Sabha.
4. Chief Administrator/Managing Director of all Boards/Corporations in Haryana.
5. Vice Chancellor of all the Universities/Directors Medical Colleges in Haryana.



(Prabhu Dayal)

Under Secretary, Finance,

for Additional Chief Secretary to Government Haryana,
Finance Department

Endst. No. 46/1/2011/WM(6)/5547

Dated Chandigarh, the 1st April, 2022

A copy is forwarded to the following for information:-

1. Special Senior Secretary to Chief Minister, Haryana.
2. Secretary to Deputy Chief Minister, Haryana.
3. Special Senior Secretaries/Senior Secretaries/Secretaries/Private Secretaries to Ministers/Ministers of State in Haryana.



(Prabhu Dayal)

Under Secretary, Finance,

for Additional Chief Secretary to Government Haryana,
Finance Department

Internal Distributions:

1. PS/ACSF.
2. Record Section FD with 20 spare copies.
3. In-Charge, Computer Cell, Finance Department.

PROFORMA

Name of Department	Name of Office	Drawing and Disbursing Officer	Amount of wheat advance granted to employees (in Rupees)
1	2	3	4

PROFORMA
SCHEDULE OF RECOVERIES

S. No.	Name & Designation of employees	Total amount of advance	Recoveries upto last month	Amount of advance recovered in this bill	Total amount recovered upto date	(in Rupees)	
						Balance	Remarks
1	2	3	4	5	6	7	8